



Government Guidance on Business Support Schemes for Corona Virus – 16th April 2020

Dear Client,

We wanted to make you aware of some important dates coming up. These are the dates various schemes open and you can make submission to claim grants. In order of date, they are:

1. **17th April 2020 – COVID-19 Resilience Fund**

- **Eligibility criteria:**
 - i. No other grant funding is being applied for
 - ii. Turnover has fallen by more than 40% since 1st March 2020
 - iii. The business is VAT registered
 - iv. You are not eligible for business rate relief grant
 - v. Your operating address is in Wales and you have employees in Wales
 - vi. A sustainable plan exists to trade beyond the COVID-19 pandemic

- **Information required to apply:**
 - i. VAT registration Number
 - ii. Company Registration Number: (if applicable)
 - iii. The Sector the business works in
 - iv. Number of Employees (Full Time)
 - v. Annual Turnover
 - vi. Bank account details – Bank, Sort code and Account number
 - vii. Which COVID-19 support funds you have applied for or been accepted for.

- **How to apply:**
 - i. On-line form will be available from 17th April 2020:

<https://applicationsmicro.businesswales.gov.wales/?culture=en-GB>

2. 20th April 2020 - Job Retention Scheme

- **Eligibility criteria:**
 - i. Can claim for employees that were employed as of 19 March 2020. An RTI submission notifying HMRC of payment to employees must have been made on or before 19 March 2020.
 - ii. Employees that were employed as of 28 February 2020 and on payroll (i.e. notified to us on an RTI submission on or before 28 February) and were made redundant or stopped working for you after that, and prior to 19 March 2020, can also qualify for the scheme if you re-employ them and put them on furlough.

- **Information required to apply:**
 - i. Government Gateway (GG) ID and password
 - ii. You must be enrolled for PAYE online
 - iii. The following information for each furloughed employee you will be claiming for:
 1. Name.
 2. National Insurance number.
 3. Claim period and claim amount.
 4. PAYE/employee number (optional).
 - iv. If you have fewer than 100 furloughed staff – you will need to input information directly into the system for each employee
 - v. If you have 100 or more furloughed staff – you will need to upload a file with information for each employee; we will accept the following file types: .xls .xlsx .csv .ods.

- **How to apply:**
 - i. Online claim service will be launched on GOV.UK on 20 April 2020
 - ii. Payment will be made within 6 working days

We are here to help and support you throughout this difficult period.

Yours sincerely

